200 South School Street, Ukiah, CA 95482 **Phone: (707) 463 – 6700**

Ukiah Valley Conference Center

Facility Rental Rates

Open Monday-Friday, 8am-5pm

Evening rates apply after 5pm

Non-Profit/Govt. rates apply only during business hours (M-F, 8am-5pm)

Chardonnay Room

Capacity 1-15 people

Daily Rate: $300 **Non-Profit/Govt**. Rate: $250 **Weekend/Evening Rate:** $350

Merlot or Zinfandel Room

Capacity: Up to 20 people

Daily Rate: $325 **Non-Profit/Gov Rate:** $300 **Weekend/Evening Rate:**$400

Chenin Blanc Room

Capacity 20-40 people

Daily Rate: $600 **Non-Profit/Govt. Rate:** $500 **Weekend/Evening Rate:** $850

Cabernet 1 or Cabernet 2 Rooms

Capacity: up to 125 people (dining/classroom) or up to 175 people (theater/assembly)

Daily Rate: $850
Add Merlot/Zinfandel: $350

Non-Profit/Govt. Rate: $750
Add Merlot/Zinfandel: $325

Weekend/Evening Rate: $1450
Add Merlot/Zinfandel: $375

Red Rooms

Capacity: From 125 - 300 people (dining) or 400 people (theater/assembly)

Daily Rate: $1950 **Non-Profit/Govt. Rate:** $1750 **Weekend/Evening Rate:** $3375

Kitchen Use Fee

$325 per the first 100 people, $425 for up to 200 people, a maximum of $525 for up to 350 people.

- **Prior day set up will require payment of 30% for your room rental rate.**

All rates are subject to change due to a deposit, janitorial fees, + security requirements for large events.

Additional Services and Rentals

In-House Catering:

Coffee/Tea Service: *$5.00 per person**
Includes: organic, local coffee, tea, condiments, paper goods, + ice water.

Continental Breakfast: $14.00-$20.00 per person depending on selection(s)
Includes: Assorted danishes, muffins, bagels, breakfast croissants, oatmeal bar, yogurt, coffee, tea, fruit, orange/cranberry juice, + ice water.

Catered Lunch

Option 1: *$20 - $22 per person**
Includes: artisan sandwich w/assorted meat and cheese (vegetarian/gluten free options available upon request), mixed green OR Caesar salad, chips, cookies, soda and ice water.

Option 2: *$20 - $25 per person**
Includes: Local Gourmet Pizza selections, Cheese, Pepperoni, Meat or Veggie -Vegan & Gluten Free Pizza(s) available upon request.

- Choice of mixed greens or classic Caesar Salad
- Includes assortment of chips, soda's, sparkling waters and Ice water

Option 3: $25-$30 per person*
Authentic Filipino cuisine prepared fresh by our local catering partner

Entree Selection:
- Bang Bang Shrimp
- BBQ Chicken Skewers
- BBQ Pork Skewers

Sides:
- Filipino Pancit Noodles - *Veggie, Chicken or Pork*
- Steamed Rice - *White Rice, Garlic Rice, Furikake Rice*

Appetizer:
- Filipino Lumpia - *Chicken, Pork or Veggie*

Afternoon Snack $9.00 per person*
Includes: snack bars, cookies OR brownie bites, crackers OR chips, soda + ice water.

- **Additional Breakfast, lunch, and dinner catering options are available upon request.**
- **Price is per quote - please inquire with Conference Center Staff**

Catering rates are subject to change upon customer's request for additional/different food services.

Additional Services and Rentals

Local Catering	Per quote
Linen and Party Supply Rental	Per quote
Polycom Phone	$75 per day
LCD Projector.....	$75 per day
Sound System with Wireless Mic's	$200 per day
Stage (8’ x 16’)	$500
Dance Floor (21’ x 21’)	$700
Wireless Internet	Complimentary
White Boards	As requested
Flip Charts	$30 per chart
Screens/AV Cart	As requested
Meeting Owl: 360° Video Conference Camera	$100 per day
Center Pieces	Per quote
T.V Cart	$50 per day
Foyer T.V's	$50 per day